

# STEAM Kit Group Contract

Group contracts help create an open and respectful environment where individuals are safe to share their ideas and opinions while the group works together to create the best possible product. Every member of the group must have a voice, but there must also be a clear process in place to communicate and make decisions. Use this document to set your commitments to each other for the STEAM Kit Project.

## Team Norms:

- Be honest with each other about ideas, challenges, and feelings
- Ask questions and work together
- Expect and accept uncertainties
- Hold yourself and each other to high standards of excellence
- Treat each other with trust, dignity, and respect
- Be responsible for your learning and growth
- Engage fully with the learning and the people

## Group Members:

| Name | Phone Number | Email | Strengths |
|------|--------------|-------|-----------|
|      |              |       |           |
|      |              |       |           |
|      |              |       |           |
|      |              |       |           |

## Group Roles:

| Role | Responsibilities | Group Member |
|------|------------------|--------------|
|      |                  |              |
|      |                  |              |
|      |                  |              |
|      |                  |              |

Common Commitments:

| Category   | Commitments |
|--|-------------|
| <p>Communication<br/><i>How will we communicate with each other?</i></p>   |             |
| <p>Equal Understanding<br/><i>How will we make sure that everyone in the group understands all parts of the project?</i></p> |             |
| <p>Decision-Making<br/><i>How will we make decisions?</i></p>  |             |
| <p>Holding Each Other Accountable<br/><i>How will we make sure we do what we say we will do?</i></p>                         |             |
| <p>Access to Information<br/><i>How will we make sure that we have access to everyone's work at all times?</i></p>           |             |
| <p>Trust &amp; Respect<br/><i>How can we ensure that we are all being respectful to each other?</i></p>                      |             |
| <p>Norms<br/><i>How will we hold each other to the norms we have agreed to?</i></p>  |             |

Consequences of Violating an Agreement:

Step One:

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Step Two:

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- There will also be a teacher meeting with the student in violation.

Step Three:

- Team has a whole group meeting with both teachers, and the student must develop an “action plan” to get caught up and stay on track for the rest of the project, to be approved by the teacher.

**After all 3 consequences, a team member may be “fired” from the group and will have to complete the project on their own. The teacher reserves the right to “veto” a firing if they feel the process was not used properly or was unfair to the student in question.**

A signature on this group contract means that you and your group mates have agreed on the expectations, including steps for consequences, and you will abide by this contract.

Group Signatures:\_\_\_\_\_