## **Reset a password on Azure Active Directory**

Click on 9 dots on upper left hand corner:
Click on Admin icon:
Click on Admin icon:
Admin
On top left hand corner, click on Users > Active Users:



4. Click on key icon:



5. Click 3 check boxes, enter your email and click "Reset password":

Reset password testtest@ testdomain.org
Automatically create a password
Require this user to change their password when they first sign in
Email the sign-in info to me
Your email *
test@test.com

## Self-service password reset results (past 30 days)

Since you've enabled self-service password reset, users have registered for selfservice password reset and have started resetting their own passwords, saving you and your organization time manually resetting passwords.

## 104 users registered

32 passwords reset by users

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